

SAFETY MANUAL

2023-2024



HARRIS COUNTY
LITTLE
LEAGUE



JAY JONES LEAGUE SAFETY OFFICER



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1. Safety Manual Access: This Safety Manual will be posted to the league's public website and accessible to all league personnel, including board members, managers, coaches, parents, concessions volunteers, etc. A link to the Safety Manual will be e-mailed to all appropriate league personnel and the District 8 Administrator.

2. Emergency / League officer phone numbers:

Emergency Phone Number: 911

Local Police Emergency: 706-628-4211

Local Fire Emergency: 706-653-7853

League President: Matt Karr 706-593-7402

League Safety Officer: Jay Jones 706-505-0284

League Field Maintenance: Harris County Rec. Dept. 706-488- 0000

This phone list will be posted in concession areas.

3. Volunteer screening: Harris County Little League will use the Official Little League Volunteer form to screen all volunteers and JDP to conduct a nationwide background check. The Harris County Sheriff's Department will also perform a criminal background check on each volunteer annually.

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4. Fundamentals Training: At least one manager/coach from each team must attend fundamentals training. The 2022 training will be held in February at Pate Park.

5. First Aid Training: At least one manager/coach from each team must attend first aid training. The 2022 training will be held in February, prior to practices beginning. Each team manager will be provided a first aid kit to have on hand for practices and games.

6. Field inspections. Managers/coaches/umpires will be required to walk/inspect fields for hazards before practices and games, as applicable.

7. Facility Survey: Harris County Little League's 2022 Facility Survey has been completed and entered in the Little League Data Center.

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8. Concession Stand Safety Procedures: Concession Safety Procedures will be posted inside of the concession stands at Pate and Moultrie Parks.

9. Equipment inspections: The Safety Officer/Division VP's will inspect all league provided equipment before the start of the season. Managers/coaches/umpires will inspect equipment prior to each practice and/or game, as applicable.

10. Implement Prompt Accident Reporting: The League will use the provided incident tracking form from the official Little League's website. Completed Accident forms should be provided to the Safety Officer within 24-48 hours of an incident.



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11. First Aid Kits: Each team manager will be issued a first aid kit and will be required to have it at all practices and games. First aid kits are also located in the field houses of Pate and Moultrie parks.

12. Enforce Little League Rules and Regulations: All teams are required to enforce all Little League Rules, including:

- a. Proper equipment for catchers
- b. No on-deck batters
- c. Coaches will not warm up pitchers
- d. Bases will disengage on all fields

13. Registration Data for players, managers and coaches will be submitted via the Little League Data Center.

14. Survey question in the Little League Data Center has been completed.



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